



Environmental Restoration Pre-screen

(Updated 2015 October 30)

General information (to be filled out by Applicant)

Project Municipal Address: _____

Applicant's Name (Please print): _____ Daytime phone / fax: _____

Representing Firm or Company: _____ Cell Phone No: _____

Owner **Contractor** **Agent**

Two copies of all documents are required to process the permit application.

Drawings (when required by a Safety Codes Officer)

Site Plan:

- Dimensions of property, side yards, and dwelling unit.

Floor Plans:

- Location of areas affected – highlighted on the plan
- Existing structure and alterations
- Dimensions of all interior rooms and spaces
- Room use designations

Elevations:

- Dimensions for unprotected opening calculations.
 - Height of building face and window sizes.
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Option A

Detailed Documentation:

- Scope of Work declaration **OR** a report prepared by a professional engineer registered to practice in Alberta. Declaration or report to be sealed and dated by the professional engineer and is to detail all remediation work, including any building envelope, structural, electrical, HVAC or plumbing & gas system repairs required to bring the building into conformance with related Codes and Standards.
- Written confirmation, from the building owner, of which professional engineer has been retained to inspect all remediation work and to certify conformance with related Codes and Standards upon completion of the work and prior to building occupancy.
- Itemized breakdown of estimated remediation costs, including labour and all materials.
- Copy of Alberta Health Services Order related to the building.

Option B

Detailed Documentation:

- Scope of Work declaration **OR** a report confirming that all drywall, insulation and vapor barrier will be removed and replaced within the building. Declaration or report to include any building envelope, structural, electrical, HVAC or plumbing & gas system repairs required to bring the building into conformance with related Codes and Standards. Any structural repairs are to be designed and inspected by a professional engineer registered to practice in Alberta.
- If structural repairs are required, written confirmation from the building owner of which professional engineer has been retained to inspect all structural repair work and to certify conformance with related Codes and Standards upon completion of the work and prior to building occupancy.
- Itemized breakdown of estimated remediation costs, including labour and all materials.
- Copy of Alberta Health Services Order

NOTE: professional involvement may be required with the application for projects recognized after 2005 June 01.

Electrical, Plumbing & Gas, Mechanical Permits may also be required.

Additional Comments:

Plans Examiner: _____ **Date:** _____

FOIP DISCLAIMER: The personal information on this form is being collected under the authority of The Calgary Building Permit Bylaw 64M94 (Section 5) and amendments thereto. It will be used for the permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services. It may also be used to conduct ongoing evaluations of services received from Planning, Development & Assessment. The name of the applicant and the nature of the permit will be available to the public. Please send inquiries by mail to the FOIP Program Administrator, Planning, Development & Assessment, PO Box 2100, Station M, Calgary, AB T2P 2M5 or contact us by phone at 311.